

Maynooth Students' Union

Annual Plan of Work



2022-23

Pursuant to Article 8.22 of the Maynooth Students' Union (MSU) Constitution, the MSU President is responsible for preparing the annual plan of work, for approval no later than at its second meeting of the Student Senate that year.

Annual Plan of Work

GC	Goal	Lead Officer	Support Officers	Staff Liaison	Status
1	MSU President				
1.1	Develop a new Maynooth Students' Union Constitution and propose it to an all-student body referendum in March 2023.	MSU President	VP Education / Deputy President; ACSP Faculty Convener; Social Sciences Faculty Convener	Director General	
1.2	Work with St. Patrick's Pontifical University to get a new campus gate on the South Campus connecting to Parson Street.	MSU President		Director General; Director of Facilities and Services	
1.3	Establish and develop Maynooth Students' Union's relationship with Community and National stakeholders including, but not limited to, Maynooth Community Council, Kildare County Council, Kildare-North area representatives, and Members of the European Parliament.	MSU President	Vice President Education / Deputy President; Vice President Welfare &	Director General	

			Equality; Vice President Student Life		
2	VP Education / Deputy President				
2.1	Develop a system through which we can advertise grinds on the Maynooth Students' Union website for students of Maynooth University and St. Patrick's Pontifical University to utilise.	VP Education / Deputy President		Academic Representation Administrator	
2.2	Conduct a review of the Academic Representative constituencies offered under the Maynooth Students' Union Constitution to ensure they are up to date and that Maynooth Students' Union is offering appropriate academic representation to all students.	VP Education / Deputy President		Academic Representation Administrator	
2.3	Encourage the use of Gaeilge within Maynooth Students' Union in the Executive, Student Senate, and Academic Assembly, among staff and generally within the building.	VP Education / Deputy President	MSU President; Oifigeach na Gaeilge	Director of Facilities and Services; Communications & Campaigns Support Coordinator	
3	VP Welfare & Equality				
3.1	Revise the name change policy on campus to help ensure that students have agency over what name is displayed across campus and/or modes of recognition such as student cards and email addresses.	VP Welfare & Equality	MSU President	Director General	

3.2	Implement 'Mellow Yellow' welfare boxes across campus to help offset students' insecurity and/or experience of judgement when availing of a selection of healthcare products such as condoms and pregnancy tests.	VP Welfare & Equality		Director General; Director of Facilities and Services	
3.3	Work with each of Maynooth's bars and night clubs to aid the effective implementation of the Ask for Angela initiative.	VP Welfare & Equality	MSU President	Director of Facilities and Services	
3.4	Survey the student body to aid in the collection of data relevant to lobby for the provision of PrEP prescriptions from the campus doctor in Student Services.	VP Welfare & Equality		Communications & Campaigns Support Coordinator	
3.5	Provide more inclusive sex education events conscious of the circulation of more intersectional experiences, taking myriad orientations, embodiments, genders, and cultural differences into account.	VP Welfare & Equality		Director of Facilities & Services; Communications & Campaigns Support Coordinator	
4	Vice President Student Life				
4.1	Conduct a 'Light Up Our Campus' survey, reviewing the night time campus environment and highlighting areas of potential problem and concern for students when walking in the dark.	VP Student Life		Director of Facilities and Services; Communications & Campaigns	

				Support Coordinator	
4.2	Connect with Maynooth Tidy Towns and coordinate students to assist in a cleaning up of community spaces after student events and nights out.	VP Student Life	MSU President; VP Education / Deputy President; VP Welfare & Equality	Director of Facilities & Services	
4.3	Assess the feasibility of a Jobs Fair, with a view to bringing in employers from different industries to showcase opportunities in the workforce for students after their time in Maynooth.	VP Student Life		Director of Facilities & Services	
LEGEND					
	Completed	In Progress	Not Started / Behind Schedule		
END					

Annual Plan of Work: Campaigns

GC	Item	Lead Officer	Support Officers	Staff Liaison	Status
1	MSU President				

1.1	#WheresMyLevy – Semester 1	MSU President	All Executive	Director General; Director of Facilities & Services	
1.2	Drugs Harm Reduction – Semester 1	MSU President	VP Welfare & Equality; VP Student Life	Director General; Director of Facilities & Services	
1.3	#KnowYourUnion – Semester 2	MSU President	VP Welfare & Equality	Director General	
1.4	Elections Promotion & Celebration – Semester 2	MSU President	VP Education / Deputy President; VP Welfare & Equality; VP Student Life	Director General; Director of Facilities & Services; Communications and Campaigns Support Coordinator.	
2	VP Education / Deputy President				
2.1	Baby Destress – Semester 1	VP Education / Deputy President		Academic Representation Administrator	

2.2	Destress – January Examinations	VP Education / Deputy President	MSU President	Academic Representation Administrator	
2.3	Seachtain na Gaeilge	VP Education / Deputy President	MSU President; Oifigeach na Gaeilge	Academic Representation Administrator	
2.2	Baby Destress – Semester 2	VP Education / Deputy President		Academic Representation Administrator	
2.3	Destress – May Examinations	VP Education / Deputy President	MSU President	Academic Representation Administrator	
3	VP Welfare & Equality				
3.1	SHAG Week – Semester 1	VP Welfare & Equality		Communications and Campaigns Support Coordinator	
3.2	HeadSpace – Semester 1	VP Welfare & Equality		Communications and Campaigns Support Coordinator	

3.3	Access/Able – Semester 1	VP Welfare & Equality	Science & Engineering Faculty Convenor	Communications and Campaigns Support Coordinator	
3.4	Black History Month – Semester 2	VP Welfare & Equality		Communications and Campaigns Support Coordinator	
3.5	SHAG Week – Semester 2	VP Welfare & Equality		Communications and Campaigns Support Coordinator	
3.6	Diversity Week – Semester 2	VP Welfare & Equality	Social Sciences Faculty Convenor	Communications and Campaigns Support Coordinator	
4	Vice President Student Life				
4.1	Good Morning Maynooth – Semester 1 & 2	VP Student Life	ACSP Faculty Convenor	Director of Facilities & Services; Communications and Campaigns Support Coordinator	

4.2	12 Days of Christmas – Semester 1	VP Student Life	MSU President	Front Office Manager	
4.3	Maynooth Games – Semester 2	VP Student Life	MSU President	Director of Facilities & Services; Communications and Campaigns Support Coordinator	
4.4	GAR Week – Semester 2	VP Student Life	MSU President	Director of Facilities & Services; Communications and Campaigns Support Coordinator	
LEGEND					
	Completed		Planning In Progress		Planning Not Started
END					

Definition of Terminology

Term	Definition
Annual Budget	The amount of money (in euros) a task needs to be completed.
Commencement Date	The date in which the work done on a goal, objective, or task should begin.
Due Date	The date in which the work done on a goal, objective, or task should be completed.
Goal	A large aim that is completed over an extended period of time, comprised of objectives.
Goal Code/ GC	The code that identifies a goal.
Goal Dependency	The codes of each goal that must be completed before a relevant goal can be worked on.
Lead Officer/ LO	The Executive officer who takes full responsibility for a goal, objective, or task.
Objective	A medium sized aim that is completed over a moderate period of time in the furtherance of a goal. Objectives are comprised of tasks.
Planning Period	The dates in which the plan of work is aimed to be worked on.
Section	A grouping of goals with a relevant name.
Staff Liaison/ SL	The staff members who support the fulfillment of the goal, objective, or task.
Status	Denotes if a task is 'Completed', 'Ongoing', or 'Not Started'.
Sub-total:	The total amount of money a goal needs to be completed.
Support Officers/ SO	The Executive officers who support the fulfillment of a goal, objective, or task.
Task	A smaller sized aim that is completed over a short to moderate amount of time that is in the furtherance of an objective.
Task Dependency	The codes of each task that must be completed before a relevant task can be worked on.
Mandate	A resolution made by the Senate that binds the Executive to fulfill it.
Mandate Code	The code given to a mandate when it is signed by the President.
Session Passed	The session of the Senate that the motion was passed in.
Sitting Passed	The sitting of the Senate that the motion was passed in.
Date Passed	The date that the motion was signed by the President for approval.