|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Maynooth Students’ Union    **Application For Employment** | | | | Maynooth Students’ Union is an Equal Opportunity Employer and is committed to excellence through diversity. | Please print or type. The application must be fully completed to be considered. Please complete each section |
|  | | | | | |
| ***Return Form to***: | [HR@MSU.IE](mailto:HR@MSU.IE) | |  | ***Job Ref No:*** | MSUOPS1920 |
| **Personal Information** | | | | | |
| Name |  | |  |  |  |
|  | | | | | |
| Address |  | | County | Country | Eircode |
|  | | |  |  |  |
| Phone Number | Mobile Number | | Email Address |  |  |
|  |  | |  | | |
|  | | | | | |
| **Position you are interested in** | | | | | |
| MSU Londis Shop | | | MSU Front Office Support |  | MSU Events Support |
| MSU Clubs & Socs Admin | | | MSU Representation Support |  |  |
| MSU Creative        (Please indicate areas of expertise / Interest) | | |  |  |  |
| Photography/Videography | | | Digital Content Design (Posters & Graphics) | | Social Media / Web |
|  | | | | | |
| **Education** | | | | | |
| School/College/University Name | | Location | Years Attended | Qualifications |  |
|  | |  |  |  |  |
|  | |  |  |  |  |
| **[** | | | | | |
| **References (please note 2 persons from whom we can obtain both work and character references)** | | | | | |
| Name | | | Title | Company/Address | Phone |
|  | | |  |  |  |
|  | | |  |  |  |
| May we approach the above prior to interview | | | yes | no |  |
| **Employment History** | | | | | |
| **Employer (1) and Job Title** |  | | Description of experience gained |  | Dates Employed |
| Rate of Pay: | | | Reason for Leaving: | | Notice Period: |
| **Employer (2) and Job Title** |  | | Description of experience gained |  | Dates Employed |
| Rate of Pay: | | | Reason for Leaving: | | Notice Period: |
| **Employer (3) and Job Title** |  | | Description of experience gained | | Dates Employed |
| Rate of Pay: | | | Reason for Leaving: | | Notice Period: |
| **Health Details** | | | | | |
| |  |  | | --- | --- | | Have you a disability? | | | YES |  | NO | |  |  | | | | | | |
| If YES please give details and specify any special needs in relation to your disability | | | Please list any diseases, disorders, allergies, muscular, or musculo-skeletal injuries from which you have suffered or do suffer | | Please detail any form of medicine, drugs or treatment you are currently and/or regularly receiving. |
| Please list all absences from work in the last 12 Months and the reasons for such absence. | | |  | |  |
| **Why do you want to work in the Students’ Union?** | | | | | |
|  |  | |  |  |  |
|  | | | | | |
| **What qualities can you bring to the organisation? (Creative Applicants: Insert links to online portfolio/work, if available)** | | | | | |
|  |  | |  |  |  |
|  | | | | | |
| **Any other employments** | | | | | |
| Please note any other employments you would continue with if you were to be successful in obtaining a position. | | | | | |
|  | | | | | |
| **Signature Disclaimer** | | | | | |
| I certify that my answers are true and complete to the best of my knowledge.  If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release. | | | | | |
| Name (Please Print) |  | | Signature | | |
|  | | |  | | |
| Date |  | |
|  | | |

**DATA PROTECTION:**  
MSU takes your Data Protection rights seriously. You can view our Privacy Policy and Job Applicant Privacy Notice on our website: <https://www.msu.ie/policies/privacy/>