

S/M/S4.033|6-20|

## MANDATE

### **Executive Officer Report Training**

Submitted by: Seán Masterson (Independent Senator)  
Seconded by: Gavan McLaughlin (Campus Life Senator)

#### **Student Senate notes:**

Officer Reports allow senators to understand, appreciate, and critique the work MSU Executive officers do.

#### **Student Senate further notes:**

If MSU Executive officers are not trained comprehensively on how to write an effective officer report it can lead to conflict between the Executive and senators.

#### **Student Senate further notes:**

With comprehensive training, MSU Executive officers will be able to write officer reports more efficiently, allowing for a smoother writing process.

#### **Student Senate therefore mandates:**

The MSU President to ensure that comprehensive training in how to write officer reports shall be given to all incoming MSU Executive Officers during crossover training. The MSU President must ensure that all incoming MSU Executive Officers know how to efficiently and effectively write officer reports before they submit their first officer report.

#### **Student Senate further mandates:**

That the Post-Graduate Representative, the Doctoral Post-Graduate Representative, and any officer elected in a by-election must also get comprehensive training in how to write effective officer reports when they are elected.

#### **Student Senate further mandates:**

That this training shall be done using the MSU Regulation 'MSU/SS/002 – Regulation on Officer Reports'.